TO WHOM SO EVERIT MAY CONCERN

This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge.

PRINCIPAL
K.M.C.T. AYURVEDA
MEDICAL COLLEGE

Manassery PO, Mukkam, 673602,Kozhikode,Kerala
📞 0495-229 4664 ✉ ayurveda@kmct.edu.in
🌐 www.kmctayurvedacollege.org

6.2.2

e- Governance Policy

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E- GOVERNANCE POLICY

KMCT Ayurveda Medical College has a website providing important information about the institution and various software systems to centralize operations in areas such as academics, administration, finance, student management, library management, examinations, and patient management. This initiative aims to ensure transparency and efficiency in operations using software like Backbone for HIS, Campus Medicine for academic administration, Tally for finance and accounts, and KOHA for library management.

In line with E-governance and to streamline operations in academic planning and development, administration, finance and accounts, student admissions and support, and examinations, KMCT Ayurveda Medical College has initiated and drafted a comprehensive policy. The college's website (https://www.kmctayurvedacollege.org/) provides detailed information about the institute, including the Board of Directors, faculty, college facilities, courses offered, admission criteria, announcements, news and events, academic calendar, departmental activities, and outreach programs. Photographs of important events are regularly uploaded. The website also features sections for students, parents, alumni, a grievance cell, and a women empowerment cell, ensuring easy access for all stakeholders.

ACADEMIC PLANNING & DEVELOPMENT

KMCT Ayurveda Medical College uses web-based academic software named "Campus Medicine," introduced in 2021, for academic planning and execution. Campus Medicine enables efficient management and tracking of all complex day-to-day workflows, covering almost all stakeholders in the college. The feedback system and Moodle program have been used for the teaching-learning process for the past year.

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INNOVATION AND
ENTREPRENEURSHIP
DEVELOPMENT CENTRE

ADMINISTRATION

KMCT Ayurveda Medical College Hospital uses HIS (Hospital Information System) "Backbone HIS" for patient management. This integrated Hospital Management Software is utilized for primary to tertiary care . It is a patient-centric application used in front office management, Electronic Medical Records (EMR), and store & biomedical management. Campus Medicine also manages post-admission processes, classroom management, time table management, student and faculty management, attendance management, hostel management, transport management, fee management, irregular attendance spotting, HR management, and faculty appraisal

FINANCE AND ACCOUNTS

Tally ERP is used for finance and accounts, providing a comprehensive financial management solution. It handles daily transactions, purchase management, and accounting.

STUDENT ADMISSION & SUPPORT

The admission process in Ayurveda Medical Colleges in Kerala is conducted through a Centralized Admission Process (CAP) by the Government of Kerala via their web portal www.cee.kerala.gov.in, adhering to the norms and regulations of the statutory bodies. Post-admission processes are managed through "Campus Medicine," the academic software.

EXAMINATION

KMCT Ayurveda Medical College is affiliated with the Kerala University of Health Sciences, the Medical University of Kerala. Examination registration, question paper delivery, and monitoring are conducted by the University through their web portal www.kuhs.ac.

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